



OFFICER REPORT TO LOCAL COMMITTEE (SURREY HEATH)

LOCAL COMMITTEE BUDGETS (5 July 2012)

KEY ISSUE

To set out the funding available for County Councillors' allocations for 2012/13, and to give consideration to the funding requests received.

SUMMARY

Surrey County Council's Local Committees receive funding to spend on locally determined purposes that help to promote social, economic or environmental well-being. This funding is known as Member Allocations.

For the financial year 2012/13, the County Council has allocated £12,615 revenue funding to each County Councillor and £35,000 capital funding to each Local Committee.

This report firstly presents a summary of the projects that the Local Committee's member allocations funded in 2011/12. It then identifies and makes recommendations on bids received for funding that have been sponsored by at least one County councillor.

OFFICER RECOMMENDATIONS

The Local Committee (Surrey Heath) is asked to:

- (i) Note the summary of the Local Committee's expenditure in 2011/12 detailed in paragraph 2.
- (ii) To pool £1,615 from each Member's revenue allocation into a central revenue fund of £9,690 for 2012/13 and to pool the £35,000 capital allocation.
- (iii) Agree a maximum level of funding per project for revenue allocations of £3,000, and note that capital projects over £3,000 may be considered for decision by the Local Committee

- (iv) Agree the items presented for funding from the Local Committee's 2012/13 **revenue** and **capital** funding as set out in paragraph 3 of this report.
- (v) Note the expenditure approved since the last Committee by the Community Partnerships Manager and the Community Partnerships Team Leader under delegated powers, as set out in paragraph 4.
- (vi) Agree that the community safety budget of £3,160 delegated to the Local Committee be transferred to the Surrey Heath Community Safety Partnership and that the Community Partnership Manager authorise its expenditure in accordance with the Local Committee's decision, as detailed in paragraph 5.

1 INTRODUCTION AND BACKGROUND

- 1.1 The County Council's Constitution sets out the overall Financial Framework for managing the Local Committee's delegated budgets. The underlying principle being that Members Allocations should be spent on local projects to promote the social, environmental and economic well-being of the area, as required by the Local Government Act 2000.
- 1.2 Members of the Local Committee (Surrey Heath) have traditionally agreed to pool all of their capital and a percentage of their Revenue allocation . leaving the rest of the Revenue funding for an individual allocation.
- 1.3 In addition to the £35,000 Capital funding we have had an additional £209.62 funds returned as unspent from Watchetts Bowling Club - Curtains. This means the total capital available for 2012/13 is £35,209.62

We have also had returned £150 from St Johns Ambulance (Cover for Bisley YC). This has been added to the Individual Revenue allocation for L Sealy, therefore the total amount available to L Sealy for 2012/13 is £11,150.00

- 1.4 In addition, the Committee agreed to delegate authority to the Community Partnerships Manager & Community Partnership Team Leader (West Surrey) to approve budget applications (and refunds) up to and including £1,000, subject to these being reported to the Committee at the following meeting. The Council's Constitution also allows for the Community Partnership Manager to approve funding for the purchase of grit bins upon a request from a County Councillor.
- 1.5 In allocating funds, Members are asked to have regard to Surrey County Council's Corporate Strategy 2010-14 Making A Difference that highlights five themes which make Surrey special and which it seeks to maintain:
 - A safe place to live;
 - A high standard of education;
 - A beautiful environment;

- A vibrant economy;
- A healthy population.

1.6 Member Allocation funding is made to organisations on a one-off basis, so that there should be no expectation of future funding for the same or similar purpose. It may not be used to benefit individuals, or to fund schools for direct delivery of the National Curriculum, or to support a political party.

2. ANALYSIS OF 2011/12 LOCAL COMMITTEE FUNDING

- 2.1 In 2011/12, the County Council allocated £8,410 revenue funding per County Councillor. Members agreed to pool £1,410 from each Member's revenue allocation into a central pooled fund of £8,460 for 2011/12.
- 2.2 An additional capital funding of £35,000.00 to the Local Committee in (Surrey Heath). Members agreed to pool the £35,000 capital allocation.
- 2.3 The analysis of projects funded by County Councillors (attached at **Annex 1**) shows that the majority of the Committee's budget went to external organisations predominately for Community Development – Children and Young People. These projects were wide ranging and included supporting a CCTV Camera at Heatherridge School, resurfacing of playground area at Cordwalles School, Bagshot Scout group, purchase of a new shed and renovation of the right side of Watchetts Junior School.

Four County Council services have benefited from member funding in this financial year with Highways Service receiving over £14,000 of funding for projects such as replacement Heritage Lighting (Frimley Green Road) and the installation of a grit bin at Crawley Ridge.

3. BIDS SUBMITTED FOR APPROVAL – REVENUE/CAPITAL FUNDING

- 3.1 The proposals for revenue and capital funding for consideration and decision at this Committee are set out below.
- 3.2 **Looked After Children Bursary Fund (All County Councillors)**
- | | |
|----------------------|---|
| Project Cost | £40,000 |
| Amount Requested | £3,000 (Revenue) - £500 per County Councillor |
| Project Description: | A fund to support recognition and celebration of the achievements of Looked After Children. |
- 3.3 **PFI Lighting – Phase 2 (C Pitt)**
- | | |
|----------------------|--|
| Project Cost | £24,986.29 |
| Amount Requested | £10,500 (Revenue) |
| Project Description: | A contribution towards the replacement of columns-heritage street lighting on Frimley Green, Frimley |

3.4 Heatherside Community Diamond Jubilee Celebrations – Phase 2 (D Ivison)

Project Cost £2000
 Amount Requested £1000 (Revenue)
 Project Description: A contribution towards the Queens Diamond Jubilee Celebrations

3.5 St Michaels Church and St Peters Church Frimley – Commemorative Mugs (D Fuller)

Project Cost £2,400.00
 Amount Requested £400 (Revenue) -
 Project Description: Additional funding required for Diamond Jubilee commemorative mugs.

3.6 Frimley & Camberley Lions Club – Seniors Christmas Party (Lunch & tea) (D Fuller – Pooled Revenue)

Project Cost £1203
 Amount Requested **£1203 (Pooled - Revenue) – TBC**
 Project Description: Funding towards transport and Catering for the senior's Christmas party at Lakeside School, Frimley

3.7 Collingwood Gym club refurbishment

Project Cost £99,617
 Amount Requested **£5000 (Pooled – Capital) – TBC**
 Project Description: A contribution towards the replacement of the fabric roof on the specialist gymnastics facility at Collingwood college

3.8 Camberley Judo Club – Changing Room Refurbishment (B Chapman)

Project Cost £5300
 Amount Requested **£4560 (Pooled Capital) - TBC**
 Project Description: A contribution towards the refurbishment of Gents changing room at Camberley Judo Club

3.9 The Briars Centre Phase 1 refurbishment (S MacLeod)

Project Cost £19,900 (Phase 1)
 Amount Requested **£3000 (Pooled Capital) - TBC**
 Project Description: A contribution towards replacement of lights phase 1 of the refurbishment of the Briars Centre

4. DELEGATED AUTHORITY APPROVED BIDS

4.1 The Community Partnerships Manager or Community Partnerships Team Leader (West Surrey) has approved the following bids under delegated authority since the last committee meeting:

From the 2012/13 Local Committee budget:

- 4.2 Southwell Park Road Diamond Jubilee Celebrations (D Fuller)**
 Project Cost £1000
 Amount Requested £1000 (Revenue)
 Project Description: A contribution towards the Jubilee "big lunch" - picnic in the park the London Road recreation ground, Camberley
- 4.3 St Peters Church Frimley - Queen Diamond Jubilee Mugs (D Fuller)**
 Project Cost £1000
 Amount Requested £1000 (Revenue)
 Project Description: To purchase and distribute diamond jubilee mugs to local children
- 4.4 Heatherside Senior Citizens – New games equipment – (D Ivison)**
 Project Cost £350
 Amount Requested £350 (Revenue)
 Project Description: New games equipment for the Heatherside senior citizens.
- 4.5 Chobham Festival – Battery run music stands lights (L Sealy)**
 Project Cost £393
 Amount Requested £393 (Revenue)
 Project Description: Purchase of 15 battery-run music stand lights for Chobham festival
- 4.6 Frimley Camberley Society of Arts Provision of educations & information equipment (D Ivison)**
 Project Cost £638
 Amount Requested £638 (Capital - Pooled)
 Project Description: To purchase a laptop computer and Avermedia visualise
- 4.7 2nd Frimley (St Peters) Scouts – Replacement cooker (D Fuller)**
 Project Cost £830
 Amount Requested £830 (Capital - Pooled)
 Project Description: To purchase and install new cooker at Headquarters of 2nd Frimley (St Peters) scouts
- 4.8 Bagshot playing field association – new highways signage (S MacLeod)**
 Project Cost £200
 Amount Requested £200 (Capital - Pooled)
 Project Description: To purchase highway signs to show directions of the Bagshot playing fields
- 4.9 Hubble Community Enterprise – Replacement Marquee**
 Project Cost £459
 Amount Requested £459 (Capital - Pooled)

Project Description: To purchase a new marquee to replace storm damaged marquee

From the 2011/12 Local Committee budget:

4.10 Crawley Ridge Primary School – Diamond Jubilee Mugs (B Chapman)

Project Cost £454
 Amount Requested £454 (Revenue)
 Project Description: To purchase commemorative mugs to be issued to children attending Crawley Ridge Primary School

4.11 Crawley Ridge Infant School – Diamond Jubilee Mugs (B Chapman)

Project Cost £458.50
 Amount Requested £458.50 (Revenue)
 Project Description: To purchase commemorative mugs to be issued to children attending Crawley Ridge Infant School

4.12 Cordwalles Junior School – Diamond Jubilee Mugs (B Chapman)

Project Cost £418.50
 Amount Requested £418.50 (Revenue)
 Project Description: To purchase commemorative mugs to be issued to children attending Cordwalles Junior School

4.13 Look After Children’s Bursary (B Chapman)

Project Cost £40,000
 Amount Requested £500 (Revenue)
 Project Description: A contribution towards the fund to support recognition and celebration of the achievements of Looked After Children

4.14 St Michaels Church – Diamond Jubilee Mugs (D Fuller)

Project Cost £1000
 Amount Requested £355.60 (Revenue) **(See 4.19)**
 Project Description: To purchase commemorative mugs to be issued to children living in the ward of ST Michael to celebrate the Queens Diamond Jubilee.

4.15 Heatherside Community Centre – Diamond Jubilee Mugs (D Ivison)

Project Cost £1000
 Amount Requested £1000 (Revenue)
 Project Description: To purchase commemorative mugs to be issued to children living in Heatherside to celebrate the Queens Diamond Jubilee.

4.16 Look After Children’s Bursary (D Ivison)

Project Cost £40,000
 Amount Requested £500 (Revenue)
 Project Description: A contribution towards the fund to support recognition and celebration of the achievements of Looked After Children

4.17 The Bagshot Society – Queen Jubilee Tree (S MacLeod)

Project Cost £550
 Amount Requested £500 (Revenue)
 Project Description: A contribution towards the purchase and planting of a tree to mark the Queens Diamond Jubilee.

4.18 Sticky Fingers Toddlers Group – New equipment (S MacLeod)

Project Cost £650
 Amount Requested £500 (Revenue)
 Project Description: A contribution towards the purchase of new play equipment for use at the Sticky Fingers toddlers group.

4.19 St Michaels Church – Diamond Jubilee Mugs (D Fuller)

Project Cost £1000
 Amount Requested £644.40 (capital Pooled)
 Project Description: To purchase commemorative mugs to be issued to children living in the ward of St Michaels ward to celebrate the Queens Diamond Jubilee

4.20 Bagshot Village Community website

Project Cost £500.00
 Amount Requested £500.00
 Project Description: To develop community website for Bagshot Village

5. COMMUNITY SAFETY FUNDING

- 5.1 The County Council has in the past made available to Local Committees the sum of £14,500 per borough/district for use in conjunction with the Community Safety Partnerships, of which £12,000 was ring-fenced for outreach with those affected by domestic abuse and the Local Committee was asked to allocate the remainder of the funding for community safety work. As part of the centralised approach to these services, the domestic abuse outreach is being funded centrally for allocation by the Community Safety Unit. This year, the Local Committee has a delegated budget of £3,160 for general community safety purposes which it has, in the past, allocated to the Surrey Heath Community Safety Partnership as its contribution towards the projects and activities referred to in the relevant report.
- 5.2 The Committee is asked to confirm that it wishes to transfer its budget of £3,160 to the Surrey Heath Community Safety Partnership and to delegate authority to the Community Partnership Manager to oversee the expenditure of this budget.

6. OPTIONS

- 6.1 The Local Committee may choose to approve all, part or none of the funding proposals under discussion in this report.

7. CONSULTATIONS

- 7.1 In relation to new bids, consultation, where appropriate, may have been undertaken by the organisation receiving the funding, the local Member of the Community Partnerships Team as required.
- 7.2 The appropriate Surrey County Council services and partner agencies are consulted when bids are submitted, as required.

8. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS

- 8.1 Each project detailed in this report has completed a standard application form giving details of timescales, purpose and other funding applications made. The County Councillor proposing each project has assessed its merits prior to the project's inclusion as a proposal for decision by the Committee.
All bids are also scrutinised to ensure that they comply with the Council's Financial Framework and represent value for money.
- 8.2 There are sufficient monies to fund all of the proposals contained within this report. If the above recommendations are approved the remaining are set out in the Chart in the Local Committee's financial position statement attached at Appendix 1.
- 8.3 Please note these figures will not include any applications submitted for approval after the deadline for this report or that are currently pending approval under delegated authority. They also do not include any funding that is in the process of being returned to the Local Committee.

9. EQUALITIES AND COMMUNITY SAFETY IMPLICATIONS

- 9.1 The allocation of the Committee's budgets is intended to enhance the wellbeing of residents and make the best possible use of the funds. Funding is available to all residents, community groups or organisations based in, or serving, the area. The success of the bid depends entirely upon its ability to meet the agreed criteria, which is flexible.
- 9.2 The Local Committee funding can be allocated to projects that benefit a diverse range of community safety needs.

10. CONCLUSION AND RECOMMENDATIONS

- 10.1 The spending proposals put forward for this meeting have been assessed against the County standards for appropriateness and value for money within the agreed Financial Framework and the local agreed criteria, which is available from the Community Partnerships Team.
- 10.2 The Local Committee is asked to consider the items submitted for funding from the 2012/13 Local Committee delegated budgets as detailed in the report.

11. REASONS FOR RECOMMENDATIONS

- 11.1 The Committee is being asked to decide on these bids so that the Community Partnerships Team can process the bids in line with the wishes of the Committee.

12. WHAT HAPPENS NEXT

- 12.1 If approved by the Local Committee, organisations will be approached to sign funding agreements for their projects based on the bids submitted.
- 12.2 Any changes to an approved bid will be discussed with the local Members and the Chairman, and if the changes are considered to be significant, an amended bid will be brought back to the Committee for approval. In all other circumstances, the Community Partnerships Team will process the payments as soon as possible once the signed agreement has been received.
- 12.3 Within 6 months of receipt, all successful applicants will be contacted for details of how the funding was spent and will be asked to supply evidence.

12.4 A breakdown of the expenditure for the year will be brought to the first meeting of the next municipal year.

Lead Officer: Michelle Collins
Community Partnership Team Leader (West Surrey)
Telephone Number: 01482 518093
E-mail: michelle.collins@surreycc.gov.uk

Report Contact: Adele Seex
Local Support Assistant
Telephone Number: 01483 517301
E-mail: communitypartnershipswest@surreycc.gov.uk

Background Papers:

- SCC Constitution: Financial Framework
- Local Committee Protocol
- Criteria and Guidance for Members Allocations
- Local Committee Funding Bids